Estimate Reviews

List of common Pay Item related errors found during Phase submittal reviews to help reduce avoidable ERC comments

Pay Items
Common errors and omissions

FDM 300 Series Only

1. Summary Boxes / Summary of Pay Items (SOPI)
    a. Summary Boxes ordered incorrectly
    b. Summary Boxes formatted incorrectly
    c. Required information missing (columns blank that must be filled out)
    d. LS Pay Items incorrectly shown (units/secondary units, quantities shown, use of design notes column, etc.)
    e. Pay Items shown in incorrect Summary Boxes
    f. Pay Items missing from Summary Boxes (shown in SOPI only)
    g. Pay Items loaded into incorrect category (SOPI)
    h. Inconsistent quantities between SOPI vs. Summary Boxes/Tabulation of Quantities Tables

FDM 900 Series Only

1. Estimated Quantities Report (EQR) / Project Edit Report
    a. Summary Tables
        i. Summary Tables ordered incorrectly
        ii. Summary Tables formatted incorrectly
        iii. Required information missing (columns blank that must be filled out)
        iv. LS Pay Items incorrectly shown (units/secondary units, quantities shown, use of design notes column, etc.)
        v. Pay Items shown in incorrect Summary Tables
        vi. Pay Items missing from Summary Tables (shown in Project Edit Report only)
        vii. Pay Items missing from Project Edit Report (shown in Summary Tables only)
        viii. Pay Items loaded into incorrect category (Project Edit Report)
        ix. Inconsistent quantities between Project Edit Report vs. Summary Tables/Tabulation of Quantities Tables
        x. FPIDs not identified on all Summary Tables (when multiple FPIDs)
2. Project Edit Report not included in submittal (beginning at Ph II)

1. 999-Do Not Bid Pay Items: Missing/loaded incorrectly
2. Plan Notes:
    a. FDM required General Notes not utilized
    b. Inappropriate Plan Notes
        i. Notes attempt to define payment of Contract work items
        ii. Notes attempt to redefine or restate information already addressed in the FDOT Standard Specifications
3. Pay Item Notes:
    a. Inappropriate Pay Item Notes
        i. Notes that attempt to "lump" cost of multiple inappropriate Contract Work items with one Pay Item (e.g., "Cost of ABC paid for under Pay Item 123-123)
        ii. Notes that attempt to define Contractor means and methods
    b. Sole Source Product – Pay Item Note should follow template format used for Turnpike Projects ("123-1-123 will be ACME BRAND MODEL ABC.")
4. Improper use of Pay Items with specific requirements to be used (e.g., PI 108-1: Monitor Existing Structures – Inspection and Settlement Monitoring)
5. Improper use of Pay Items requiring approval
6. Improper use of Project Specific Pay Items (using a pay item number that was opened for a different FPID)
7. Temporary Traffic Control – General Notes still reference FHP and/or Troop K (no longer applicable, must be removed)