

Detour Tolls Analysis Memorandum (DTAM) Guidance for Submission and Review

Purpose

The purpose of this guidance document is to provide instructions on who submits the *Detour Tolls Analysis Memorandum (DTAM)*, when it should be submitted, and the review process during the roadway design phase. The DTAM evaluates the impact of roadway detours on customers from a tolling perspective and identifies potential toll suspensions that may be recommended during construction.

DTAM Submission

Design Consultants

The responsibility for submitting the DTAM lies with the roadway design consultants engaged in the project. The Consultant Project Manager overseeing the roadway design should coordinate with Turnpike's Design Project Manager to ensure timely and accurate submission of the DTAM.

Submittal Timeline

See Appendix A for submittal flow chart for both Design Bid Build projects and Design Build RFP preparation.

Submittal Template

A template file has been created to provide guidance as to the minimum content requirements for the DTAM. See the following link to access the template: <https://floridasturnpike.com/wp-content/uploads/2023/10/Detour-Tolls-Analysis-Memo-Template.docx>

Toll Rates

In order to aid in the DTAM development, toll rates for various tolling agencies in Florida have been compiled in the links below:

- Florida's Turnpike Enterprise
<https://floridasturnpike.com/tolls/toll-rates/>
- Central Florida Expressway Authority
<https://www.cfxway.com/for-travelers/tolls/toll-rates/>
- Miami-Dade Expressway Authority
https://www.mdxway.com/pdf/Toll_Rate_Schedule.pdf?2
- Osceola Parkway
<https://www.osceola.org/agencies-departments/transportation-transit/tollroads.shtml>
- Tampa Hillsborough Expressway Authority
<https://www.tampa-xway.com/for-travelers/tolls/toll-map-calculator/>

DTAM Review

FTE Review

The Turnpike will assess the validity and effectiveness of the proposed detours described in the DTAM and the impact on customers. FTE may propose detour revisions to avoid the need for toll suspension. The following FTE internal stakeholders will be included in the review:

- Turnpike Toll Systems
- Turnpike Tolls Design
- Turnpike Tolls Construction
- Turnpike Traffic Operations (When detours utilize Turnpike facilities)
- District Traffic Operations (When detours utilize District tolled facilities)
- Turnpike Construction (Turnpike projects only)
- District Construction (District projects only)

External Stakeholder Consultation

Depending on the project scope and requirements, it may be necessary to involve relevant external stakeholders, such as local agencies and toll authorities in the review process. Their input can contribute to a comprehensive assessment of the proposed detour's tolling impact.

Review Feedback and Finalization

Feedback and comments from the Turnpike will be collected through the ERC system. These comments will be compiled with any feedback from external stakeholders and delivered to the design team to address. Based on the received feedback, the design team will make the necessary modifications to the DTAM and the underlying detours. The objective is to address any concerns or suggestions raised during the review process.

Once all the required modifications have been incorporated into the DTAM, a finalized version will be prepared for inclusion in the project documentation.

Contractor Proposed Detours

Design Bid-Build

As required by the Standard Specifications section 102-4, any detours proposed by the Contractor that are not already included in the signed and sealed Temporary Traffic Control Plans (TTCP) must be prepared by The Contractor's Engineer of Record and submitted to the Engineer. Ensure the contract documents require these proposed detours are accompanied by a DTAM.

Design Build

Ensure the RFP requires that any detours proposed by a Design-Build team during the ATC process must include a DTAM if the detours are not already included in the RFP.

Contractor Proposed Toll Suspensions

Toll suspensions recommended by the Contractor to prevent the need for detours, the Contractor must pay according to the requirements of 7-11.2.

Appendix A

Detour Tolls Analysis Memorandum Submittal Flow Chart

